

WASHINGTON TOWNSHIP/NORTHERN LEHIGH SCHOOL DISTRICT  
LOCAL SERVICES TAX

LOCAL SERVICES TAX  
EMPLOYER'S RETURN  
FORM #1

Payable to:

**Washington Township LST**  
7951 Center Street  
Emerald, PA 18080

- |  |       |
|--|-------|
| 1. Total number of employees reported              | _____ |
| 2. Gross amount of tax (line 1 x \$10.00/employee) | _____ |
| 3. Employer's collection fee (line 2 x 2%)         | _____ |
| 4. Net Amount due (line 2 minus line 3)            | _____ |
| 5. TOTAL DUE TOWNSHIP                              | _____ |

I declare under penalty of law  
that the information herein is  
true & correct.

AUTHORIZED SIGNATURE

\_\_\_\_\_

Date: \_\_\_\_\_

Business Name & Address

FOR QUARTERS	1	_____	DUE ON OR BEFORE APRIL 30
	2	_____	DUE ON OR BEFORE JULY 31
	3	_____	DUE ON OR BEFORE OCTOBER 31
	4	_____	DUE ON OR BEFORE JANUARY 31

INSTRUCTIONS TO EMPLOYER

1. The total number of employees reported here must agree with the total number of FORM LST #2 "Employee Deduction Certificates"
2. Forms must be filed on or before due dates as shown above.
3. **No collection fee will be allowed on returns filed late. After due date shown above**
4. In the event that you have no employees from whom you are required to deduct the tax, engaged in occupation within the Township of Washington in the period shown, write the word "NONE" on line #1, sign the return and return it to Washington Township, 7951 Center Street, Emerald, PA 18080
5. Please remit this original to the township and make copies for your records.

WASHINGTON TOWNSHIP/NORTHERN LEHIGH SCHOOL DISTRICT

LOCAL SERVICE TAX                    **\$10.00**

Complete LST Form #2 showing employee's name and correct home address

LOCAL SERVICE TAX  
FORM LST #2

EMPLOYEE'S EVIDENCE OF  
DEDUCTION CERTIFICATE

1. Send to Washington Township  
7951 Center Street  
Emerald, PA 18080
2. Give copy to employee, this is their  
"Evidence of Deduction Certificate"
3. Make copy to retain for your records.
4. This form can be duplicated for additional employees

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EMPLOYER'S NAME & ADDRESS

EMPLOYEE'S NAME & ADDRESS

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WASHINGTON TOWNSHIP/NORTHERN LEHIGH SCHOOL DISTRICT

LOCAL SERVICE TAX                    **\$10.00**

Complete LST Form #2 showing employee's name and correct home address

LOCAL SERVICE TAX  
FORM LST #2 **2020**

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EMPLOYER'S NAME & ADDRESS

EMPLOYEE'S NAME & ADDRESS